

# Exhibit Space Reservation Application

## 2018 Meeting

Pacific Section, American Association of Petroleum Geologists

**Bakersfield, California**

**APRIL 22 - April 25, 2018; Set-up April 22, Take-down April 26**

**Bakersfield Marriott at the Convention Center**

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**Exhibitor Information:** Please type or print. List the company name, address, and telephone number exactly as you want it to appear in the Official Program.

COMPANY NAME \_\_\_\_\_ ( ) TELEPHONE (Voice) \_\_\_\_\_

ADDRESS \_\_\_\_\_ ( ) FAX \_\_\_\_\_

CITY STATE/PROVINCE ZIP/POSTAL CODE COUNTRY

PRIMARY CONTACT TELEPHONE EMAIL

MARKETING CONTACT TELEPHONE EMAIL

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A deposit of 100% of the total cost of exhibit space requested must accompany this application. Cancellation of this application must be in writing and may be accepted only at the sole discretion of Exhibits Coordinator (for further cancellation details, refer to the exhibit regulations). Please make checks payable to: 'PSAAPG' in U.S. funds. Return your check and the application to **Anne Draucker, 9525 Camino Media, Bakersfield CA 93311. Telephone: 1-661-654-7454. Email: [annedraucker@chevron.com](mailto:annedraucker@chevron.com)**

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Preferred Booth/Table Locations: 1.) \_\_\_\_\_ 2.) \_\_\_\_\_ 3.) \_\_\_\_\_ 4.) \_\_\_\_\_

Space Requirements:

Number of 10' x 10' booths \_\_\_\_\_ x \$1500 per booth = \_\_\_\_\_ Deposit (100%) \_\_\_\_\_

List companies you do not wish to be near: \_\_\_\_\_

Describe the products and/or services to be exhibited:

\_\_\_\_\_

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**Provisions:** PSAAPG may be held liable for loss, injury, or damages sustained by exhibitor or exhibitor’s personnel (i.e., exhibitor’s agents, servants, invitees, guests, or employees) only to the extent such loss, injury, or damages are solely caused by the negligence or willful misconduct of PSAAPG or its agents or employees, and not otherwise. PSAAPG shall not be responsible for any loss of business, loss of profits, injury damage or expense of whatever nature that the exhibitor may suffer due to event cancellation as result of conditions that render the event impracticable. Causes of impracticability include, but without limitation: casualty, explosion, fire, lightning, utility interruption, flood, weather, epidemic, hurricane, tornado, earthquake, or other Acts of God, or any law, ordinance, rule or regulation, acts of public enemies, strikes, riots, or civil disturbances.

The Exhibitor hereby agrees to defend, indemnify, and hold harmless PSAAPG and its agents and employees with respect to any claims, suits, damages, liabilities, losses, expenses, and costs (including reasonable attorney fees) which PSAAPG and its agents or employees may suffer or be subject to and which are in any way connected with the Agreement or the presence by the Exhibitor or Exhibitor’s personnel at the Exhibition; provided, however, that the Exhibitor’s duty to indemnify and hold harmless shall not extend to such claims, suits, damages, liabilities, losses, expenses, and costs (including any of the foregoing resulting from PSAAPG’s own negligence, including reasonable attorney fees) as are solely caused by the negligence or willful misconduct of PSAAPG or its agents or employees.

The Exhibitor hereby acknowledges receipt of the official Exhibit Regulations attached hereto and made a part hereof and agrees to abide by all conditions contained in the Regulations. In addition to its other rights concerning control and regulation of the Exhibition premises, PSAAPG reserve the right to locate (or relocate) an exhibit or modify the floor plan. At the termination of the Exhibition, the Exhibitor shall at once surrender the exhibit space to PSAAPG in as good repair and condition as at the commencement of the Exhibitor’s use of the exhibit space, reasonable wear and tear excepted.

Agreed To:

Accepted By:

\_\_\_\_\_

\_\_\_\_\_

Signature of Official Representative    Date

Exhibits Coordinator                      Date

**FOR EXHIBITS COORDINATOR USE ONLY/PLEASE DO NOT WRITE BELOW THIS LINE**

Priority # \_\_\_\_\_                      Space # \_\_\_\_\_                      Space # \_\_\_\_\_                      Space # \_\_\_\_\_

Company # \_\_\_\_\_                      Space Fee \_\_\_\_\_                      Space Fee \_\_\_\_\_                      Space Fee \_\_\_\_\_

Fee Received \_\_\_\_\_                      Date \_\_\_\_\_

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##### **I. Character of Exhibit**

The Exhibition is undertaken primarily for the technical education of its members. To provide the best possible atmosphere to discuss the technical application of the equipment and services displayed, each exhibitor agrees as follows:

1. To exhibit only products of his own manufacture comprising materials, equipment, apparatus, systems, services, and other component products applicable to advancing the geologic, engineering and scientific knowledge and development of energy resources and environment.
2. To display such products or services in a tasteful manner so as to describe and depict the advantages of using such products or services. In deference to fellow exhibitors and to the professional people who constitute the exhibit audience, exhibitors are specifically prohibited from employing any carnival-type attraction, animal or human, or from operating such noise-creating devices as bells, horns, or megaphones. Costumed personnel must be appropriately clad and must remain within the exhibitor's booth space except when necessarily arriving and leaving the booth or exhibit area. NOTE: BALLOONS AND STICKERS ARE PROHIBITED IN THE EXHIBITION AREAS. (HANDOUTS WITH GUMMED BACKING THAT ADHERE OR CAUSE ADHESION ARE CONSIDERED STICKERS.)
3. To abide by Joint Meeting policy that restricts the sale or distribution of alcoholic beverages. All alcoholic beverages MUST be purchased through the official event caterer. ABSOLUTELY NO ALCOHOLIC BEVERAGES may be distributed or served by exhibitors in either the indoor or outdoor exhibit areas, or anywhere in the convention center parking lot. Companies found to be in violation of this ruling may lose their right to participate in future exhibitions. All food and beverages dispensed from the exhibit must be ordered from the official event caterer.
4. Exhibit space must be manned by a representative during all times when the Exhibition is officially open. Exhibit space must be maintained in a neat and orderly manner throughout the Exhibition, and no dismantling may begin before the official closing time on the final day of the Exhibition. SPE reserves the right to prohibit any exhibit or part thereof that in their opinion violates this agreement or that is in other ways not suitable to and in keeping with the technical educational character and spirit of the Joint Meeting and Exhibition.

##### **II. Exhibit Space Application**

A properly executed copy of the exhibitor's Space Reservation Application must be on file with the Exhibition Committee before exhibitor may begin move-in.

##### **III. Exhibit Space Costs and Payment**

Exhibit space is priced at \$1500 per 10' x 10' booth. A deposit in the amount of the total cost of exhibit space reserved must accompany the exhibit space reservation application. No exhibitor will be allowed to begin move-in operations until full payment and a duly executed Exhibit Space Reservation Application have been received.

##### **IV. Downsizing Policy**

If an exhibitor decides to downgrade its booth size after space was assigned, a reduction of space is considered a cancellation, and will be governed by the same policies as outlined in the Cancellation Policy (Item V).

V. Cancellation Policy

No cancellation shall be acknowledged unless received in writing by the Exhibits Coordinator. Upon exhibitor notification of cancellation, Coordinator has the right to resell the space vacated and the right to retain as a service charge all amounts paid by (and/or due from ) the exhibitor at the time of cancellation. All charges will be imposed uniformly and will apply whether or not the space is resold.

Should an exhibitor cancel from the Exhibition, the following shall apply:

1. If an exhibitor cancels between application submittal and March 15th, 2018, exhibitor will be assessed a cancellation penalty equal to twenty-five percent of the total cost of exhibit space.
2. Cancellation after March 15, 2018, no refunds.

VI. Subletting Space

No exhibitor shall assign, sublet, or apportion the whole or any part of the space allotted to him, nor exhibit therein, nor permit any other person or party to exhibit therein, any other goods, apparatus, etc., not manufactured or distributed by the exhibitor in the regular course of his business except upon prior written consent of Exhibits Coordinator.

VII. Items Included in the Cost of Exhibit Space

1. Standard booth draping (8 ft. high back wall and 3 ft. high side rails) will be provided for booths at no extra cost. Any additional draping used must comply with show color scheme and the published fire safety regulations.
2. A booth identification sign (7 in. by 44 in.) containing company name, city, state, and booth number (must be ordered not less than 10 days in advance of move-in)
3. Two complimentary Exhibitor Registrations per booth space will be provided for purposes of registering booth personnel. Additional Exhibitor Registrations may be purchased for a fee of \$50 per person. Exhibitor Registrations are only valid for entry to the Exhibitor Area, and are not full conference registrations.
4. Company name in Conference Program.

VIII. Exhibitor Services

To ensure the continuation of a smooth installation, dismantling, and operation during the Exhibition, Official Contractors will be appointed. Although full-time employees of exhibitor-appointed contractors, other than the Official Contractors, may be authorized to gain access to exhibit areas, exhibitors are urged to obtain required labor and services from Exhibition Official Contractors.

IX. Exhibition Rules and Regulations

The exhibitor understands and agrees that the 2018 Meeting Rules and Regulations are an integral and binding part of the Exhibition Space Reservation Application.

X. Approximate Schedule

|                 |                |  |
|-----------------|----------------|--|
| Saturday, 4/21  | 8:00am-5:00pm  | Freestyle Event Services Exhibition Set-Up |
| Sunday, 4/22    | 8:00am-6:00pm  | Exhibitor Set-Up                           |
|                 | 6:00pm-8:00pm  | Icebreaker -- Exhibits Open                |
| Monday, 4/23    | 8:00am-5:00pm  | Exhibits Open (could open later)           |
|                 | 5:00pm-6:30pm  | Brew & Browse – Exhibits Open              |
| Tuesday, 4/24   | 8:00am-5:00pm  | Exhibits Open                              |
|                 | 5:00pm-6:30pm  | Brew & Browse – Exhibits Open              |
| Wednesday, 4/25 | 7:00am-11:00am | Exhibits Tear-Down/Move-Out                |

**Inquiries regarding the Exhibit Regulations should be directed to:**

**Anne Draucker or Afton Van Zandt**  
**Exhibits Chairs: 2018 PSAAPG Convention**  
**Telephone: (661)654-7454**  
**Email: [annedraucker@chevron.com](mailto:annedraucker@chevron.com)**  
**or [afton.vanzandt@conservation.ca.gov](mailto:afton.vanzandt@conservation.ca.gov)**

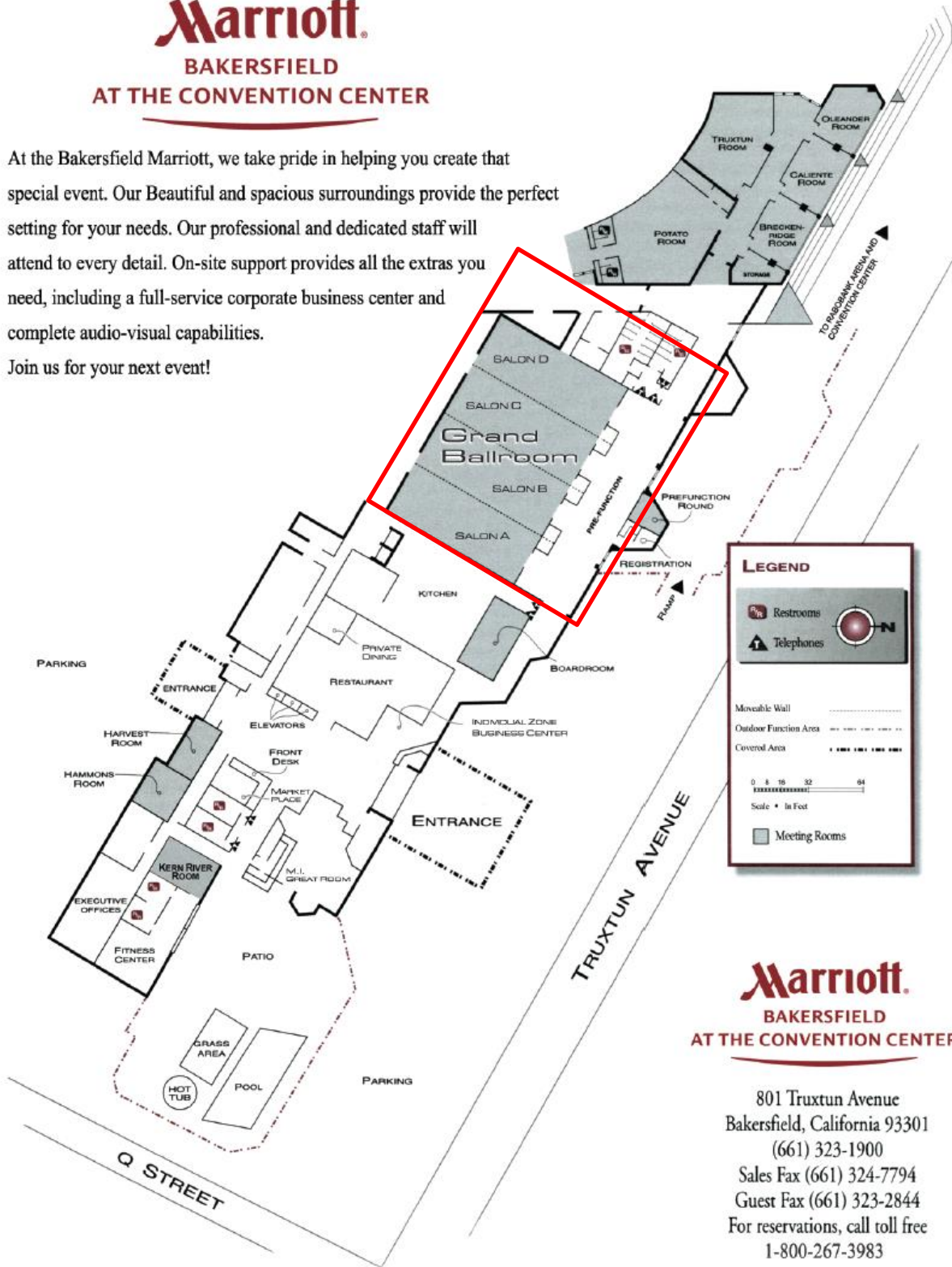
# Marriott.

## BAKERSFIELD

### AT THE CONVENTION CENTER

At the Bakersfield Marriott, we take pride in helping you create that special event. Our Beautiful and spacious surroundings provide the perfect setting for your needs. Our professional and dedicated staff will attend to every detail. On-site support provides all the extras you need, including a full-service corporate business center and complete audio-visual capabilities.

Join us for your next event!



# Marriott.

## BAKERSFIELD

### AT THE CONVENTION CENTER

801 Truxtun Avenue  
 Bakersfield, California 93301  
 (661) 323-1900  
 Sales Fax (661) 324-7794  
 Guest Fax (661) 323-2844  
 For reservations, call toll free  
 1-800-267-3983

**Preliminary Exhibition Layout: Subject to Change**

